

Human Resources Suite

Now Available on Cheetah™

Wolters Kluwer Legal & Regulatory US provides current, accurate, and authoritative references and professional tools with analysis and insight into virtually every aspect of human resources. **Cheetah™ Human Resources** gives you access to practical guidance and professional references on everything from EEOC policy, to the Affordable Care Act, to wage and hour issues. You can make the correct choices, maintain compliance, establish effective training policies, and provide reliable guidance using:

- **Expert analysis and authoritative content**—HR professionals, policy makers, and other respected practitioners deliver exclusive insights and reliable guidance on every topic likely to arise in the HR arena.
- **Practice tools**—Up-to-date PowerPoint presentations, answer books organized in Q&A format, and extensive compliance resources assist HR professionals, and those who advise HR professionals, carry out day to day duties *and* address less common topics.
- **Current awareness**—Daily Document Updates, newsletters, and customizable trackers keep HR professionals and related practitioners completely current on all key developments.

LISTING OF TITLES AVAILABLE

- Administaff - JobDescriptions.com
- Administaff - PerformanceReview.com
- Complete Guide to Human Resources and the Law
- Daily Document Update: HR Compliance Library
- Daily Document Update: State Employment Law
- EEOC Policy Guidance
- Employment Law Answer Book
- Employment Practices Federal Laws
- Employment Practices Federal Regulations
- FMLA-ADA Leave Advisor
- HR Compliance Library
- HR Compliance Library What's New
- HR Ideas and Trends Newsletter
- HR Tracker
- HR Training Tools in PowerPoint
- Issues and Answers
- Labor Relations Federal Laws
- Labor Relations Federal Regulations
- Master Health Reform Guide
- Patient Protection and Affordable Care Act: Law, Explanation, and Analysis
- PayScale Salary Calculator
- Practical Guide to Employment Law
- State and Federal Employment Law Compare
- State by State Guide to Human Resources Law
- State Employment Law Newsletter
- State Law Summaries
- Wages-Hours Federal Laws
- Wages-Hours Federal Regulations
- White-Collar Exemption Advisor

Administaff - JobDescriptions.com

Online tool enables the quick and easy creation of ADA-compliant job descriptions.

Administaff - PerformanceReview.com

Online tool enables the implementation of a year-round performance management process.

Complete Guide to Human Resources and the Law

Fast, dependable, plain-English legal guidance for HR-related situations, along with up-to-date practical tips and checklists.

Daily Document Update: HR Compliance Library

Selected coverage of recent and relevant news, trends and legislation affecting HR practices and management. Coverage spans the past 90 days and ensures that subscribers receive updates on pivotal developments on a timely basis.

Daily Document Update: State Employment Law

Selected coverage of important state labor and employment law developments spanning the past 90 days. The Daily Updates feature ensures that subscribers receive updates on pivotal developments on a timely basis.

EEOC Policy Guidance

The EEOC's current guidance on specific discrimination issues, reproduced in their entirety, serve primarily as a reference source interpreting the laws administered and enforced by the agency.

Employment Law Answer Book

Clear, concise answers to over 1,000 key questions in employment law.

Employment Practices Federal Laws

Complete coverage of federal laws prohibiting employment discrimination, including Executive Orders, administrative plans, and the whistleblower provisions of the Sarbanes-Oxley Act.

Employment Practices Federal Regulations

Complete coverage of federal regulations impacting prohibitions on employment discrimination, including interagency agreements and EEOC interpretations.

FMLA-ADA Leave Advisor

Electronic tool provides guidance through the maze of federal leave law in order to properly advise on and administer requests for leave under the FMLA.

HR Compliance Library

Online resource addresses complex HR compliance issues with practical, answer-oriented information, covering benefits, compensation, discrimination and retaliation, employee relations, HR management, and more.

HR Compliance Library What's New

For busy HR professionals who want ready access to what is new and what has changed in the Human Resources Compliance Library, this newsletter details all new additions with each issue.

HR Ideas and Trends Newsletter

Monthly newsletter offers in-depth discussions of industry topics with an emphasis on practical guidance from HR policy makers and experts as well as case studies, industry surveys, and practice tips.

HR Tracker

A customizable daily news service where users select the type of news to receive each day.

HR Training Tools in PowerPoint

Updated regularly, these instantly downloadable presentations cover key HR topics including ADA compliance, interviewing and hiring, sexual harassment, termination training, workplace substance abuse, and more.

Issues and Answers

Issues and Answers allows HR professionals to apply their knowledge of employment law to a variety of practical scenarios. Review the issues posed and consider whether staff throughout your organization is prepared to handle similar situations. Emerging issues and best practices are explored.

Labor Relations Federal Laws

Comprehensive resource providing full-text laws on the topic of labor-management relations, including Executive Orders.

Labor Relations Federal Regulations

Comprehensive resource providing full-text regulations impacting labor-management relations, including regulations issued under the Labor-Management Reporting and Disclosure Act.

Master Health Reform Guide

This concise yet authoritative guide highlights everything employers need to know about health reform, explaining complex concepts in plain English and clarifying even the most complicated requirements.

Patient Protection and Affordable Care Act: Law, Explanation, and Analysis

Current coverage of every provision in the Affordable Care Act with exclusive, expert explanations and analysis, so practitioners can be certain they're providing proper guidance.

PayScale Salary Calculator

Web-based compensation analysis tool, offered by PayScale, facilitates market pricing of specific jobs and people. Real-time salary data can be viewed by company size, industry, and location.

Practical Guide to Employment Law

A comprehensive manual for HR managers, legal counsel, and labor and employment attorneys, covering federal employment laws in plain English.

State and Federal Employment Law Compare

Innovative tool helps to quickly compare multiple state employment laws in an easy-to-read chart with summaries and full text of state and federal employment laws, regulations, executive orders, and case law.

State by State Guide to Human Resources Law

Time-saving, instant access to each state's laws on the expanding number of human resource-related issues and concerns facing business executives and their advisors.

State Employment Law Newsletter

Part of the current awareness component of the State Employment Law Library service. The State Law Summaries Newsletter delivers ready access to what is new and what has changed in enacted state legislation over the month.

State Law Summaries

The only state employment law resource of its kind, allowing users to easily search in plain language, across multiple jurisdictions and with answers organized by state or by topic.

Wages-Hours Federal Laws

A single-source tool that enables users to navigate through the Fair Labor Standards Act and related laws.

Wages-Hours Federal Regulations

A single-source tool that enables users to navigate through the Fair Labor Standards Act and related regulations.

White-Collar Exemption Advisor

This Advisor takes you through a step-by-step analysis to determine whether an employee is exempt or nonexempt from overtime pay requirements and will generate a detailed analysis for your records.

